



MINUTES of the MEETING of FROYLE PARISH COUNCIL

held by Zoom video conference on **Monday 15th June 2020** at 19.00

Attendees

Parish Council:

Mrs. J. Southern (Chair) (JS)

Mr. N. Whines (NW)

Dr A Roberts (AR)

Mr. S. Maher (SM)

Mr. I. Deans (ID)

Mr A. Aldridge (AA)

Mr I Macnabb (IM)

Mr A. Potter (Clerk)

Other: None

Apologies for absence: District Councillor Costigan

Declaration of Interest: None

Confirmation of Minutes:

15 20-21 It was **resolved** that the Minutes of the meeting of the Parish Council held on 19th May 2020 be accepted and signed by the Chair as a true record.

Item	Discussion	Agreed Action/Outcome	Status
4. Matters raised by residents and representatives of village based activities			
Provision of dog waste bin	Clerk advised that he is meeting EHDC on 19 June to agree the new location for the bin on the Rec	No further action	Closed
4a Playground fence	Residents have suggested that the playground on the Rec. is fenced because of the difficulty of stopping its continued usage during Covid-19 lockdown and regular discovery of dog faeces around the playground equipment. Council commented this matter was considered when the playground upgrade was undertaken in 2017 and decided against as guidelines make it clear that fencing can create as many problems as it solves. It was observed that fencing the whole playground is a very large area and could disrupt the open vistas of the Rec.	To aid discussion, IM to obtain a quote for a fence meeting all appropriate health and safety guidelines	Open
4b Application for grant from Home-Start Hampshire	Clerk had distributed a grant request from Home-Start Hampshire in advance of the meeting. The Village Agent had confirmed that Home-Start Hampshire has been providing important support to families in the village. The Parish Council provided a grant of £200 to Home-Start in 2018.	16 20-21 Council resolved to award a grant of £200 to Home-Start Hampshire in support of its work	Closed

Item	Discussion	Agreed Action/Outcome	Status
5. Reports from Councillors			
5a Football Hut redevelopment project	<p>A report had been distributed in advance of the meeting and AA briefed Councillors on its contents.</p> <p>A change to the design drawings to include a lofted ceiling with storage on a mezzanine floor over the toilets and office, while attractive, was not accepted due to the potential cost implications and need to press ahead with consultation.</p> <p>IM expressed concern about the cost of the project and it was essential that the views of residents should be obtained before making any commitments.</p> <p>ID raised serious concern about the level of expenditure to offer facilities already available in the Village Hall adjacent. He felt that a simpler refurbishment option would be a more appropriate use of public monies.</p> <p>NW expressed concern about the costings being quoted in the draft magazine article as these did not include a contingency element or fit out costs. As a result the total cost of the project could be expected to increase.</p> <p>NW advised that the Veolia application may not be able to be submitted if resident's feedback had not been received by the deadline of 9 July. Other funding sources would be looked into.</p> <p>JS noted all comments and concluded that feedback from residents should be obtained at the earliest opportunity.</p>	<p>It was agreed to continue with the public consultation through an article in the next magazine and include a reply slip. Clerk to finalise the article for Council sign off</p>	Open
5b Website development	<p>Clerk advised that the developer was waiting to hear back from the website host (Hugo Fox) in order to make the site live on the web. Discussions needed to be concluded with Chris Booth regarding the separation of the Froyle Parish Council website from Froyle.com including maintenance of email addresses. A handover meeting with the Clerk has been scheduled for 19 June.</p> <p>Clerk advised that a resident had offered to support him with the operational maintenance and any future changes to the design of the website</p>	<p>Clerk to request the developer to demonstrate the website to the next Council meeting and clarify website update protocols.</p>	Open

Item	Discussion	Agreed Action/Outcome	Status
	NW enquired whether there would be any restrictions on who could update the website or what sign off of changes would be needed. Clerk agreed to discuss this in his handover meeting with the developer.		
5c Lengthsman	ID and IM had drafted a list of possible activities and this would be discussed with the lengthsman after their next visit on 29 June. The worksheet for this visit needs to be finalised and submitted a few days in advance of the next visit.	IM and ID to prepare worksheet for next lengthsman visit on 29 June	Open
5d ROSPA playground survey	IM reported that a new playground equipment maintenance contractor (Dick Randall Services Ltd from Liphook) had been recommended to him by the previous contractor who had decided not to continue with this work. IM would meet with the new contractor to discuss requirements and the two items that required attention from the recent ROSPA survey.	IM to meet new playground maintenance contractor	Open
6. Report from District Councillor - No report provided.			
7. Planning Matters			
7a New Planning applications	Two new Planning Applications has been received since the last meeting: - 28408/012 birch tree crown reduction at Warren Cottage, Lower Froyle; - 52484/003 erection of two bay oak framed garage with garden store after demolition of existing garage at The Chestnuts, Upper Froyle Clerk reported that an application had been submitted (55711/001) for the development of 93 houses off Hole Lane, Bentley. Bentley Parish Council had been contacted and advised that they would be submitting a strong objection. It was agreed that Froyle Parish Council should also submit an objection based on the principle of developing a site outside a settlement boundary and the impact on local amenities in Bentley village which Froyle residents relied on.	17 20-21 it was resolved that Froyle Parish Council would submit no objections to application numbers: 28408/012 and 52484/003. JS to prepare first draft of objection to the Hole Lane development and circulate for comment (closing date for objections is 30 June).	Closed Open
7b Results of Planning applications	NW thanked the Clerk for making Froyle's submission to the Inspectorate with regard to the appeal against EHDC's rejection of planning consent for a new car park at Froyle Park (55541) and enquired whether EHDC had submitted anything themselves.	Clerk to enquire of EHDC about whether they made a submission to the Inspectorate	Closed
7c Compliance with approved Planning applications	Clerk advised that he had contacted EHDC regarding work recommencing on clearing the builders rubbish from the walled garden and EHDC had agreed that this could now be done (20107/093).	Clerk to provide feedback to EHDC on the adequacy of the clearance work undertaken	Open

Item	Discussion	Agreed Action/Outcome	Status
	<i>Post meeting note</i> : AR advised that the rubbish had been cleared and would check on how satisfactory this had been. EHDC would be kept informed.		
7d Other Planning & Development Issues	<p>Veolia AERF – Clerk and ID provided an update on the No Wey Incinerator Action Group (NWI). The Veolia planning application was submitted to HCC in early June but is still being validated. Fundraising total is now over £38k of the £40k target.</p> <p>Local Plan - EHDC announced their approval of a large-scale development site for 1300 houses in Whitehill/Bordon. None of the other large development sites considered in the recent Local Plan consultation, including Northbrook Park, were considered technically ready for allocation. EHDC intends to ‘identify a broad area of search along the A31 corridor’ for inclusion in a subsequent Local Plan. Clerk was requested to contact EHDC to ask whether the changes to the settlement boundary had been agreed in the Local Plan</p>	<p>No further action</p> <p>Clerk to contact EHDC re settlement boundary changes in the Local Plan</p> <p><i>Post meeting note:</i> EHDC advised that a decision on the Settlement Policy Boundary will not be made until the Reg 19 plan and no timetable is available at present</p>	Open
8. Finance Matters			
8a Payments	Invoices, payment records and bank reconciliation were enclosed with the agenda and tabled at the meeting	18 20-21 It was resolved to note the invoices paid since the last meeting and the end May bank reconciliation.	Closed
8b AGAR 2019/20	<p>Clerk circulated the Internal Auditor’s report in advance of the meeting. There were no actions arising in this other than to note that the Accounting Statement for 2019/20 (Section 2) approved at the last meeting required an adjustment to transfer an item from expenditure to reserves as payment was not made until 1 April 2020. This change had been initialled by the Chair.</p> <p>Clerk advised that a Public Notice would be placed on the website to advise residents that the accounts were available for inspection during the period 15 June to 13 July 2020</p>	No further action	Closed
8c Transfer to savings account	Clerk advised that a total £45,800 had been transferred from the Current account to the Savings account. These amounts represented funds held for designated accounts viz the football hut and No Wey Incinerator consultants	No further action	Closed
8d Asset register	Clerk advised on the ongoing work to determine fixed asset values and in particular the ownership of the Village Hall. NW suggested that a solicitor should be approached to review and report on the Village Hall freehold and	Clerk to obtain copies of the Land Registry records for the Rec and the Village Hall	Open

Item 7a Planning Applications received since last meeting

Ref	Date Submitted	Address	Description	Councillor Comments						
				JS	ID	AA	AR	IM	NW	SM
28408/012	10/06/2020	Warren Cottage, GU34 4LJ	LF Birch tree crown reduction							
52484/003	28/05/2020	The Chestnuts, GU34 4LB	UF Two bay oak framed garage with garden store							

Item 8a Invoices for Approval and Payments approved and/or paid since last meeting

Date	Supplier	Description	Category	Invoice no.	Amount inc. VAT (£)

Payments approved and/or paid since last meeting

Date paid	Supplier	Description	Category	Amount (£)	Approved by
20/05/2020	Stephen Folkes	Website design	Website	300.00	BACS Signatories
20/05/2020	HALC	2020/21 Affiliation fees	Subs	307.67	BACS Signatories
29/05/2020	Adams Hendry Consulting	NWI Planning consultancy (April 2020)	NWI	900.00	BACS Signatories
29/05/2020	HMRC Custome & Excise	VAT Jan-March 2020	Admin	135.30	BACS Signatories
29/05/2020	Treloar Print	June newsletter	Magazine	194.00	BACS Signatories
01/06/2020	Lightatouch	Internal auditor fees 2019/20	Audit	395.00	BACS Signatories
06/06/2020	Playsafety Limited	ROSPA Playground survey	Maintenance	124.20	BACS Signatories

JS

Item 8a Bank reconciliation

<u>FROYLE PARISH COUNCIL</u>			
<u>BANK RECONCILIATION at 31.05.20</u>			
Income (excluding VAT collected)			55,760.08
Less Expenditure (excluding VAT paid)			-13,979.30
Movement			41,780.78
Brought Forward from 2019-20			69,299.91
Cash in Hand or at Bank			111,080.70
Balance shown in Receipts/Payments Accounts			
<i>Amounts received not yet on bank statement</i>			
<u>Date</u>	<u>From</u>	<u>Cheque/cash</u>	<u>Amount</u>
TOTAL			0.00
<i>Cheques paid/ BACS payments approved not yet on bank statement</i>			
<u>Date</u>	<u>Payee</u>	<u>Cheque No.</u>	<u>Amount</u>
TOTAL			0.00
<i>Balance shown on Bank Statement A/C 00037134 at 31.05.20</i>			63,051.21
<i>Balance shown on Bank Statement A/C 07529822 at 31.05.20</i>			48,029.49
Total at bank			111,080.70
Less uncleared items			
Receipts			0.00
Payments			0.00
Balance including uncleared items @ end May 2020			111,080.70
<i>Check</i>			<i>0.00</i>